

Issue 148

Newsletter April 2020 Contents

- BEST events 1
- Medicines Management..... 1
- COVID-19 Testing for Health and Social Care Staff and their Household
 Contacts..... 2 - 4
- Medical Referee Guidance from Dr Pete Lane 5 - 8
- HGV Medicals 9
- Information for Practices 10
- LMC Buying Group 10
- Vacancies 11 - 14

BEST Events - Held @ Shaw Lane Sports Club, Barnsley

For further information the BEST Portal Website can be accessed at <http://best.barnsleycc.nhs.uk/>

Medicines Management

Shared care and Amber-G guidelines can be found at the following link:
<http://best.barnsleyccg.nhs.uk/clinical-support/medicines/shared-care-guidelines/> An overview of
Shared Care guidelines, including the Principles of Shared Care is available to read [here](#).

Prescribers (including secondary care clinicians) are encouraged to report any problems they
experience with shared care or other medicines related issue, particularly where guidelines are not
being complied with, to the following email address: BarnsleyAPCReport@nhs.net.

A list of Prescribing Guidelines is available to view [here](#).
The Barnsley Area Joint Formulary is available to view [here](#).
Medicines Management monthly Newsletters are available to view [here](#).

Barnsley Healthcare Federation support for Primary Care Principles of COVID-19 testing for Health and Social Care staff and their household contacts:

1. Testing of Staff in Primary Care Barnsley

Staff should be swabbed only if they have symptoms which could indicate infection with COVID-19: asymptomatic staff should not be tested. In adults, the two key relevant symptoms are: new continuous cough and fever ≥ 37.8 (Although it can be noted not everyone has high fever). Other symptoms associated with infection include breathlessness, chest pain, hoarseness, loss of or alteration in smell and taste, and flu-like symptoms.

Locally we may have daily restriction in laboratory capacity; therefore all practices are advised to inform Barnsley Healthcare Federations (BHF) Point of Contact if they need any staff to be swabbed. BHF will be notified on the silver and gold command calls they participate in if BHNFT laboratory testing capacity is seriously restricted for any reason.

An estimate will also be given of the likely duration of this restriction. In this situation, staff testing will be confined to critical employees.

The contact for Primary Care is Andrea Parkin Head of Nursing/AHPs BHF who will co-ordinate this response for primary care.

Practices are required to contact on the below details regarding any staff who are absent from work because they are displaying symptoms which could indicate COVID-19 infection, subject to the comments in point below.

This will need to be completed daily before 11 am (ideally) via a.parkin@nhs.net or alternatively by ringing mobile number 07804486009, if unavailable please leave a message and you will be contacted back ASAP. Please ensure the number given is a bypass number or mobile to aid contact ASAP.

Examples of staff groups which might be considered critical for Primary care include:

- Category 1: Front-line staff participating in rotas ANPs/GPs AHPs etc front-line staff whose roles cannot be backfilled within 48 hours by staff with equivalent skills; key corporate staff whose roles are essential to business continuity and key staff who are unable to work remotely.
- Category 2: GPNs/HCAs/AHPs Practice Managers/Seniors etc
- Category 3: Admin/Other

It is recognised, however, that the decision about which employees should be considered critical will vary depending on individual circumstances across all community primary care and social care organisations.

Swabs should be taken between 24 and 72 hours after the onset of symptoms but can be taken up until day 5. **This is based on national guidance received 12 April 2020.**

Samples taken on other days have a higher false-negative rate and are less reliable, and samples taken after day 5 will be reported too late for the result to influence the employee's return to work date and are not therefore an appropriate use of testing capacity.

2. Results

Employees will be informed about their test result according to local arrangements. For samples processed by the BHNFT Laboratories negative results will be texted to the employee using the mobile number appearing on the request form. Positive results will be phoned to the employee by a member of Right Care who will provide clinical advice as necessary.

Staff whose test result is negative should discuss with local Occupational Health service or employer whether they should return to work, taking account of their clinical condition at the time.

3. Testing of Household Contacts

Household contact testing should be considered in respect of employees who are asymptomatic but self-isolating and absent from work because a member of their household has symptoms which may be COVID-19 related.

Only one contact, who must be displaying symptoms which could indicate COVID-19 infection at the time their swab is taken, should be tested per household.

Contact will be made to arrange when support is available to swab <12 years old. If it is a Friday staff will arrange cover for Saturday and Sunday and record this on the appointment sheets.

Swabs can only be taken from people with symptoms of COVID-19. This is advice from microbiology and relates to the viral load.

Swabs should be taken between 24 and 72 hours after the onset of symptoms but can be taken up until day 5. **This is based on national guidance received 12 April 2020.**

If a swab is requested after day 5 following the onset of symptoms this should be for a specific reason and decided on a case by case basis by a local microbiologist. **This is based on national guidance received 12 April 2020.**

BHNFT will Contact the staff member to explain the swabbing criteria and identify the index case in the household including the date and time of the onset of symptoms.

If the criteria are met offer an appointment to swab the index case. Swabbing is not mandatory for either staff member or the index case.

Check and/or complete the E28 form with the details of the person to be swabbed (the index case). Ensure the contact telephone number on the E28 form is for the index case if not the staff member.

BHNFT will Record the person being swabbed address on the back of the COVID-19 Absence Reporting Line form.

If the index case is <12 years old:

Parent is a healthcare professional – they can take the swab if they wish.

Parent is not a healthcare professional – arrange appointment for when a paediatric nurse is present.

If the index case does not meet the criteria (symptoms >5 days), declines to be swabbed or cannot attend (e.g. does not drive) staff will record this on the back of the COVID-19 Absence Reporting Line form and discard the E28 form in confidential waste. Place the COVID-19 Absence Reporting Line form in the admin tray 'to be inputted.'

If the staff member or index case accepts the appointment record the name of the person to be swabbed and the staff member (if different) on the appointment sheet.

4. **The swabbing process will be explained**

Staff will be advised to Drive to the Pogmoor Road entrance of the hospital; use a tissue to press the button to call security at the car park barrier if no parking permit.

The password is 'Mary Poppins', turn left before the Education Centre and follow the one-way system round the car park.

The swabbing team is based in the blue tent in the corner.

The following should be adhered to:

- Stay in the car, blow nose, swab to either side of the back of the throat and up both nostrils
- Results should be available in 24-72 hours. The person that has been swabbed (if >18 years old) will be contacted with the result
- Record the date and time of the appointment on the front of the COVID-19 Absence Reporting Line Form
- Put the COVID-19 Absence Reporting Line Form and E28 Form in the folder for 'ICE'
- If the staff member does not answer their telephone, staff will record this on the back of the COVID-19 Absence Reporting Line Form and put the COVID-19 Absence Reporting Line Form and E28 Form in the folder to 'call back'
- If the 72 hour period from the onset of symptoms has passed without being able to contact the staff member record this on the back of the COVID-19 Absence Reporting Line Form and discard the E28 Form in the confidential waste. Place the COVID-19 Absence Reporting Line Form in the admin tray 'to be inputted'
- BHNFT will complete and submit national and local reporting information

Medical Referee Guidance From Dr Pete Lane

I have had several queries regarding whether patients should now be seen after death or not by doctors. As the flow chart suggests it is still the gold standard for a medical practitioner to view the body after death. There are however certain instances where this is not mandatory. Please refer to the algorithm attached for guidance. This guidance is for ALL DEATHS, not just those caused by Covid 19.

Please remember that if the cause of death can be clearly stated as Covid 19 on the Medical Certificate of Cause of Death this DOES NOT automatically require referral to the coroner

Information from the Barnsley Medical Referees, April 2020

Important changes to the process of Medical Certificate of Cause of Death (MCCD) and Cremation Forms during the Covid 19 Emergency Period

During this emergency period legislation has been passed and is now active to streamline processes in order to cope safely and effectively with increased NHS workload, likely reduced NHS staff availability, and the significant period of required social distancing and increased remote working. There have been some issues in interpretation so I will try and clarify certain elements of the changes and process

All doctors should read and familiarise themselves with the document: **Coronavirus Act -excess death provisions: information and guidance for medical practitioners** available below as a link or attachment. Please circulate to medical colleagues, and keep it accessible as a reference tool. Also attached is an algorithm for quick reference, an electronic form 4, a directory of relevant contact details and the required template for coroner queries/referrals. I suggest that it may be sensible to keep a paper folder in offices and electronically on desktops/laptops for easy access and reference.

Note this guidance is for Medical Practitioners (doctors only) and does not apply to any other Allied Health Professional.

Key Points

1. Medical Certificate of Cause of Death (MCCD)

Covid 19 is an acceptable cause of death. It is now a notifiable disease but does NOT require coroner's approval. It should be registered as cause of death on the basis of testing or in its absence on typical Covid 19 presentation.

For all MCCD's the requirement for a medical practitioner to have seen the patient in the 14 days prior to death has now been extended to 28 days and this includes video/skype consultations as acceptable.

Note - Telephone contact alone is **NOT** accepted.

There are now conditions whereby a medical practitioner who has not had any involvement with the deceased can sign a medical certificate. Please read this carefully and follow the algorithm.

Important: If you need to contact the coroners department to discuss cause of death you must use the attached enquiry template and email to barnsleycoroners@sheffield.gov.uk . They are no longer accepting phone enquiries but offer quick email response.

If cause of death is agreed with the coroner's office you must confirm this in Box A on the reverse side of the Medical Certificate (top left)

Completed Medical certificates can now be scanned or photographed then attached to an email and sent to the Registrar of Births and Deaths RegistrationServices@barnsley.gov.uk

Note- they **MUST ONLY** be sent by a secure email. NHS.net emails are regarded as secure.

2. Note - Cremation form 5 no longer required to be completed for the duration of this Act.

3. Completion of Form 4.

This can now be completed electronically (attached) and should then be emailed to the appropriate Funeral Director for collation with other paperwork. They will then forward to the crematorium office. Please **DO NOT** send directly to the crematorium office.

An electronic typed signature is **ONLY ACCEPTABLE** if the document is sent from the secure nhs.net email of the doctor signing the form.

Note - From 20.4.2020 the Crematorium office will require funeral directors to forward all cremation documents in electronic format either as electronic forms or scanned paper documents converted to PDF so that Medical Referees can sign off cremations remotely. Paper cremation 4 forms may still be used if agreed with the funeral directors but to encourage social distancing and unnecessary travel we would wish the vast majority to be completed electronically.

Please carefully read the guidance in the NHS document below to understand the terms under which medical practitioners can sign a form 4, also attached below is a simple flow chart.

Any medical practitioner may complete the Form 4 ('first part form') even if they did not attend the deceased during their last illness or after death provided: -

- i. The medical practitioner who did attend the deceased is unable to sign the Form 4 or it is impractical for them to do so and,
- ii. Another medical practitioner has seen the deceased (including video consultation) within 28 days before death, or has viewed the body in person after death.
- iii. If a medical practitioner **who did not** attend the deceased completes Form 4 they must provide (in their answer to Q9) the GMC number and name of the medical practitioner who did attend the deceased and state the date when the deceased was seen and a report of the record made by that doctor.

If a doctor is unable to satisfy these criteria there should be a discussion with the Coroner's Office.

The following is very important: -

- All doctors completing form 4 should be available via **mobile phone and/or bleep**, to discuss the case with the crematorium medical referee and should add these details on the form.

4. Pacemakers/implanted devices with batteries/Fixion nails.

Medical referees require a clear understanding from the completed form 4 regarding the absence of the above devices before we can authorise cremation.

To avoid the need for further enquiry from the medical referee and possible delays **ALL DOCTORS** completing form 4s must demonstrate to the medical referees satisfaction that they have made adequate enquiry from speaking to professional colleagues, reviewing medical records etc to confirm the basis on which they have answered NO to question 23. You must clearly document this source of evidence and contact details as appropriate on the form.

In a hospital setting we will accept that if **Medical Examiner Scrutiny** has taken place and is clearly recorded on Form 4 this will suffice.

Thank you. This is so important for the safety of the crematorium staff.

(For information a fixation medullary nail is a hydraulic pinning system where the device is filled with compressed air. It acts like an aerosol would if put in a cremator. They are not common in the UK. If one is identified it does not need removing but needs puncturing to de-compress it prior to cremation)

Many thanks to you all for your contributions during this challenging period. The emergency legislation will remain in place until we are instructed otherwise. As medical referees we are of course happy to receive any queries or concerns regarding the above changes in regulation and process.

Thanks again



Dr Pete Lane FRCGP

Senior medical referee Barnsley Crematorium

On behalf of Barnsley Medical Referees-

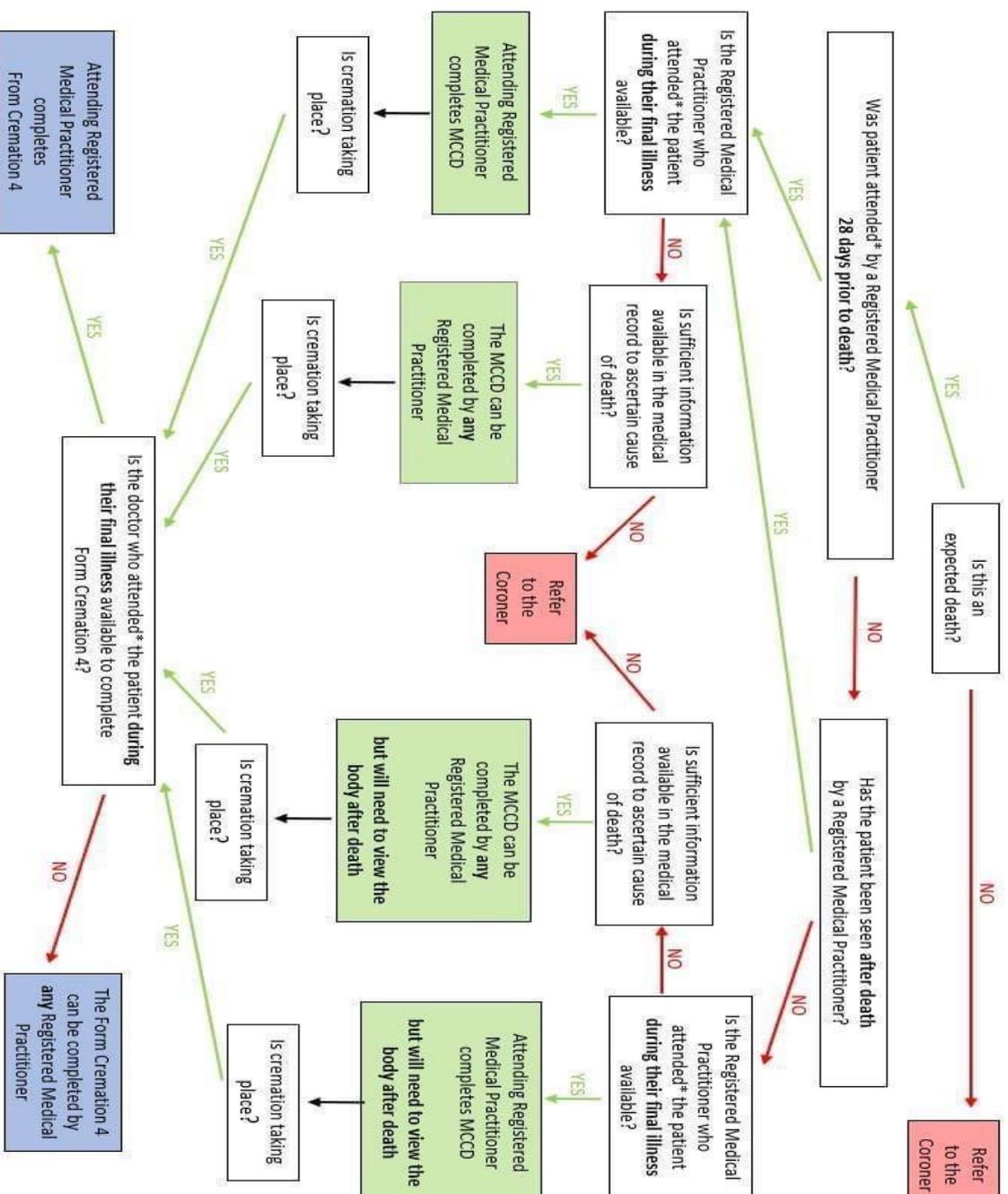
Dr Pete Lane- peter.lane3@nhs.net 07771660277

Dr James Stobart- james.stobart@nhs.net 07967800096

Dr Zia Ibrahimi- z.ibrahimi@nhs.net 07812046018

Link: <https://improvement.nhs.uk/documents/6590/COVID-19-act-excess-death-provisions-info-and-guidance-31-march.pdf>

Changes to Death & Cremation regulations (The Coronavirus Act 2020)



*A patient is now considered to have been attended (seen) by a Registered Medical Practitioner even this via audio-visual/video consultation

[Government Takes Further Action to Support Bus and Lorry Drivers Who Are Keeping The Country Moving](#)

Temporary change applies to drivers whose licences are due to expire or have expired since 1 January 2020.

- temporary removal of the routine D4 medical will make it easier for bus and lorry drivers to renew their driving licence and keep 30,000 drivers on the road each month
- as long as they are fit to drive, applicants will be able to apply for a 1-year licence without the need to provide further medical evidence
- latest action from government will keep key supply chains flowing and ensure NHS staff can prioritise vital work on coronavirus

Transport Secretary Grant Shapps has today (Friday 17 April 2020) announced that it will be easier for [bus and lorry drivers to renew their expiring driving licences](#). This latest action taken by the government and DVLA will ensure that bus and lorry drivers can continue their vital work and keep the country moving.

As NHS staff rightly focus on the nationwide response to coronavirus, the government has temporarily relaxed the requirement for bus and lorry drivers to provide a doctor's medical report in order to renew their licence.

Under the scheme, drivers will be able to receive a temporary 1-year licence, providing they do not have any medical conditions that affect their driving and their current licence expires in 2020.

This temporary change will not only keep 30,000 drivers on the road each month, but will also relieve pressure on NHS staff who are working hard on the frontline to tackle coronavirus and help parts of the emergency services to deliver their critical role.

Drivers with health issues will still need to declare these, and those with health issues that prevent them from driving safely will not have their licence renewed.

Transport Secretary Grant Shapps said:

With our NHS staff working around the clock to combat coronavirus, we are determined to help vital bus and lorry drivers support our incredible industry and keep Britain moving.

By temporarily relaxing the requirement to provide a doctor's medical report as part of the bus and lorry driving licence renewal process we will ensure that those who are fit to drive can continue delivering critical goods around the country and getting workers to the front line. This will also help to ensure doctors and nurses can continue their crucial efforts to fight coronavirus.

This temporary change will only apply to those drivers whose licences are due to expire or have expired since 1 January 2020. The licence will only be valid for 1 year and then the driver will need to submit a completed D4 when the licence is next due for renewal.

LMC Buying Group

Barnsley LMC has been a member of the LMC Buying Groups Federation since 2013. This means that practices can access the discounts the Buying Group has negotiated on a wide range of products and services. If you're not sure what the Buying Group is all about then this short video explains what they do: <https://www.youtube.com/watch?v=FekMwFI5Lq>.



By registering with the Buying Group: www.lmcbuyinggroups.co.uk/members/, you can view all the suppliers' pricing, contact details and request quotes. The Buying Group also offers any member practice a free cost analysis which demonstrates how much money your practice could save just by swapping to buying group suppliers. Tel: 0115 979 6910 Email: info@lmcbuyinggroups.co.uk Website: www.lmcbuyinggroups.co.uk

BARNSLEY LMC

We are working with the CCG to have a single source of information around Covid-19.

BARNSLEY LMC will continue to feed into the daily bulletin over coming weeks. However, if there is any support needed from the LMC, or issues practices would like us to raise we are still holding virtual meetings so please contact us at barnsley.lmc@nhs.net.

Hoyland Medical Practice

Dr J D Wood, Dr A Walker, Dr J Baruah, Dr S Mahmood, Dr A T White, Dr I Moxon

www.hoylandmedicalpractice.nhs.uk

The Hoyland Centre
High Croft
Hoyland
Barnsley
S74 9AF
Tel: 01226 355800
Fax: 01226 355798

Cape Horn Medical Centre
1 Jeffcock Road
High Green
Sheffield
S35 4HJ
Tel: 0114 2846722
Fax: 0114 2844556

Salaried GP Vacancies

Due to the retirement of 2 GP Partners an exciting opportunity has arisen for new Salaried GP's at Hoyland Medical Practice. We are seeking 2-3 flexible, passionate GP's

to work 1 x 6 and 1 x 8 sessions (2 x 4 sessions will be considered) per week from April/June 2020.

- List size 12200
- 6 GP's, 2 ANP's
- EMIS web clinical system
- Experienced and committed support staff
- CQC rated 'good' all areas

Hoyland Medical Practice formed in 2011 following the merger of 3 practices. We work from large modern purpose built premises in Hoyland as well as a small branch site in High Green, Sheffield.

We have a clear vision to become a training practice for registrars within the next year and currently take medical students on placement from Sheffield medical school.

We offer;

- Salary of 9.5K per session
- 6 weeks annual leave and 1 week of study leave pro rata
- Support of special interests

Informal visits to the practice are welcomed.

Please contact Jackie Carr, Practice Manager on 01226 436526 or email jackiecarr@nhs.net

Applications: Covering letter and CV to Jackie Carr at the Hoyland site address or email jackiecarr@nhs.net

Walderslade Surgery Hoyland

www.waldersladesurgery.co.uk

GP Vacancy

As part of a planned expansion in clinical staff over recent years, and a commitment to improve work life balance, we are looking to recruit a GP (full or part time considered) to join our existing team.

We currently have a team of 11 GPs, 1 NP, 5 PNs and 3 HCAs plus full complement of supporting admin staff.

- List size 13000
- CQC rated "good" all areas August 2019
- EMIS web clinical system
- High QOF achievement
- Regular clinical meetings

We are a long established training practice working from modern purpose built premises.

Training practice for registrars, undergraduate medical students from Sheffield medical school, student nurses and also Physicians associates. The practice has a strong educational ethos. Special clinical interests encouraged.

Good links with local neighbourhood nursing team and primary care network, regular clinics delivered by specialist teams e.g. diabetes, copd.

Terms & conditions negotiable

Informal visits welcomed

Please contact Jayne Hackleton, Practice Manager

Jayne.hackleton@nhs.net

Tel: 01226 352404

THE HOLLYGREEN PRACTICE

Goldthorpe Centre
Goldthorpe Green
Goldthorpe
Rotherham
S63 9EH

Great Houghton Medical
Centre
Great Houghton
Rotherham
S72 0EJ

Thurnscoe Centre
Holly Bush Drive
Thurnscoe
Rotherham
S63 0LT

SALARIED GP (FULL TIME/PART TIME)

We are looking to recruit a motivated and committed Salaried GP to join our highly dedicated and professional team and contribute to all work streams at the practice.

We achieved a CQC rating of 'Good' across all domains at our last inspection.

We provide teaching for medical students and are currently looking to become a Training Practice.

We are dedicated to providing the best possible care for our patients.

We are a GMS Practice with a practice list size of approximately 11,000 patients in the Dearne area of Barnsley. We are fully computerised and use System One.

There are five GP Partners, and 1 Salaried GP. We operate from three modern purpose built facilities in Goldthorpe, Thurnscoe and Great Houghton. We are actively involved in the local commissioning agenda.

We also have an excellent support team who operate across all sites.

Salary is £9.5k per session plus MDU subscriptions.

Start date: As soon as possible, but we are happy to wait for the right candidate.

If you would like more information or would like to apply please apply in writing sending your CV to: **Sharon Copeland, Practice Manager at the Goldthorpe Centre, address as shown above or via email to sharoncopeland@nhs.net.**

THE HOLLYGREEN PRACTICE

Goldthorpe Centre
Goldthorpe Green
Goldthorpe
Rotherham
S63 9EH

Great Houghton Medical
Centre
Great Houghton
Rotherham
S72 0EJ

Thurnscoe Centre
Holly Bush Drive
Thurnscoe
Rotherham
S63 0LT

WE ARE LOOKING FOR AN ADVANCED NURSE PRACTITIONER

We are a large and busy GP surgery occupying three sites in the Dearne area of Barnsley.

We are looking to appoint an experienced permanent Advanced Nurse Practitioner (ANP) who is enthusiastic and committed to providing good quality health care who would like to join our friendly team.

Both full and part time hours may be considered.

The salary is between £40K to £50k on a pro-rata basis depending upon experience, plus NHS pension and medical defence cover.

The ANP will need to evidence first rate clinical ability together with experience of working autonomously and competence in running minor illness surgeries independently. The ANP must be prepared to do home visits, blood results, repeat prescriptions, incoming hospital correspondence and referrals.

The successful candidate will be based within our clinical team and will be supported by an experienced administrative and friendly reception team.

We use System One as our clinical computer system.

Job Type: Permanent

If you are interested in the post please contact Sharon Copeland on 01709 886288 or via email at sharoncopeland@nhs.net.

Salaried GP Vacancy

We have a vacancy for a salaried position for 4-6 sessions to join our growing practice.

We are located in the Dearne Valley, between Rotherham and Doncaster and within easy reach of the Sheffield, Barnsley and Wakefield.

We are a training practice with excellent clinical and administrative teams.

Why work for us:

- We are a stable, friendly and enthusiastic practice looking after over 11,500 patients.
- We have 6 hardworking proactive partners that take pride in providing the best possible care for all – patients, staff, colleagues and our local community.
- We operate in a modern, spacious, purpose built NHS financed building.
- We were awarded an 'Outstanding' status following CQC in 2016 and maintained this status at our 2019 telephone check-up.
- We are consistent high QOF achievers
- We are also involved in primary care research in collaboration with the RCGP
- 94% of our patients would recommend this practice on the Friends and Family test.
- We have a strong training ethos – we are a learning organisation, involved in training medical students, GP Trainees, Student Nurses, ANP's, and advancing all our staff.
- We run an excellent triage system and embrace a multidisciplinary approach to clinical care, employing Paramedics, Pharmacists and Nurses as Advanced Clinical Practitioners in the team.
- We are a leading member of our PCN and work closely with our neighbouring practices.

For an informal discussion about the post or to arrange an informal visit please call Bex Cottey 01709 915242

Further information about the Practice, please view our Website www.conisbroughgrouppractice.co.uk

Closing date: None set

Salary: £9500 per session per year, indemnity cover and RCGP membership included.

Applications with CV to Bex Cottey (Business Manager) Bex.cottey@nhs.net

**PLEASE CONTACT THE LMC OFFICE IF YOU WOULD LIKE TO RECEIVE
ELECTRONIC COPIES OF THIS NEWSLETTER**

GPs on Barnsley Medical Performers List are welcome to attend any LMC meeting as an observer. Please let the LMC office know if you wish to attend.

Barnsley LMC offers help and advice to support GPs with any disputes or complaints which they may encounter. Please do not hesitate to contact us if we can be of any assistance.



Barnsley.lmc@nhs.net



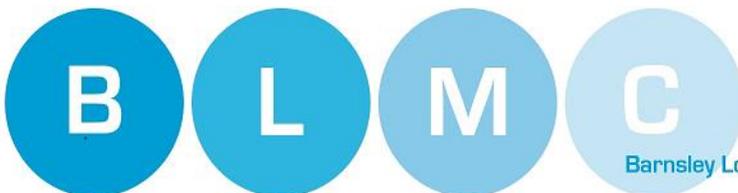
01226 355824/355800



www.barnsleylmc.co.uk

**Barnsley LMC are happy to advertise
your GP/Practice vacancies**

Please contact the LMC office with details



Barnsley Local Medical Committee

Secretary : Dr C Bannon Chairman : Dr J Wood